

Lane Memorial Library
September 16, 2026
6:00 PM
Board of Trustees Meeting
Minutes

- 1) **Call to Order:** The meeting was called to order by Chairperson Kim Olson at 6:01 pm.
- 2) **Attendance:** In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Treasurer Paul Higgins, Secretary Mary Saunders, Trustee Christy Slavik Hamilton, Director Amanda Reynolds Cooper, Alternate Trustees Chris Hendry and Wendy Lewis.
- 3) **Officer's and Committee's Reports**
 - a) Secretary - Minutes from 8/19/26 were approved with a motion by Christy Slavik Hamilton and seconded by Kim Olson. The motion passed with all in favor.
 - b) Chairperson - nothing to report.
 - c) Treasurer - report reviewed.
 - d) HUB Steering Committee - Christy Slavik Hamilton and Paul Higgins provided an update from the HUB Steering Committee. Invitations have been sent to community members asking them to join the committee. The committee is looking for legal assistance in setting up a 501c3. Once it is set up, they will be able to apply for grants and begin major fundraising. The committee is looking into the possibility of federal funding. They would like to interview another potential consultant who will be hired to help with fundraising.
 - e) Community News & Comments - Andy Morse reported that the USPS issued a new stamp to honor ME author Sarah Orne Jewett on August 21st and brought some stamps for us to view. He also shared some history about the Hampton Blacksmith Shop and its need for preservation.
- 4) **Librarian's Reports**
 - a) Director - report reviewed. An energy audit company will be selected soon so that the Unitil incentives can be used before they expire. Amanda updated the board on HB 1184 and that she will be getting clarification on the definition and rules surrounding a no-trespass order. This will help to make sure that after school teen behavior issues are addressed without violating the no-trespass order.
 - b) August Monthly Financials - reports reviewed.
 - c) Patron Services - report reviewed.
 - d) Bibliographic Services - report reviewed.
 - e) Systems - report reviewed. CORAL has had a very successful start. More circulations took place through CORAL than from ILL. CORAL deliveries to and from other libraries are scheduled for Tuesdays and Fridays.
- 5) **Old Business - none**
- 6) **New Business**
 - a) Staff
 - i) Hiring Public Services Assistant - Motion made to offer Warren Turner the position of Public Services Assistant by Kim Olson. Seconded by Paul Higgins. All in favor.
 - ii) Staff Pay Raises - Paul Higgins made a motion to give a 4.2% raise to all library staff members retroactive to 9/1/2026. Seconded by Andy Morse. All in favor.
- 7) **Summary of Decisions Made**
 - Minutes from 8/19/26 were approved
 - Motion passed to offer Warren Turner the position of Public Services Assistant.
 - Motion passed to give a 4.2% raise to all library staff members retroactive to 9/1/2026.
- 8) **Next Meeting-** Wednesday October 21, 2026.
- 9) **Adjournment** - Motion to adjourn the meeting at 6:55 by Andy Morse. Seconded by Mary Saunders. All in favor.