Lane Memorial Library
August 18, 2026
Board of Trustees Meeting
Minutes
6:00 PM

1) **Call to Order:** The meeting was called to order by Chairperson Kimberly Olson at 6:03 pm.

2) **Attendance:** In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Secretary Mary Saunders, Trustee Christy Slavik Hamilton, Director Amanda Reynolds Cooper, Alternate Trustees and Wendy Lewis and Chris Hendry voting for absent Treasurer Paul Higgins. Guest Bill Munch.

3) **Officer's and Committee's Reports**
   a) Secretary - Minutes from 6/17/26 were approved with a motion by Christy Slavik Hamilton and seconded by Andy Morse. The motion passed with all in favor.
   b) Chairperson - nothing to report.
   c) Treasurer - reports reviewed.
   d) HUB Steering Committee - Christy Slavik Hamilton provided an update from the HUB Steering Committee. The committee has been talking to stakeholders and has concluded that the goal will be to have 50% funding in place before coming to the town. The target date for a warrant article is 2029. The committee will be broken into three sections: Steering Committee, Funding Committee, and 5013c Committee. They are looking for members for the three subcommittees. An outside consultant may be hired to help with fundraising.
   e) Community News & Comments - Andy Morse reported that the USPS issued a new stamp to honor Maine author Sarah Orne Jewett on August 21st.

4) **Librarian's Reports**
   a) Director - report reviewed.
   b) June and July Monthly Financials - reports reviewed.
   c) Patron Services - report reviewed. The farmer's market was a success and the library will look to continue that next year. It was noted that any community group can use the library space to view movies and will be covered under the library's Public Performance License.
   d) Bibliographic Services - report reviewed.
   e) Systems - report reviewed.

5) **Old Business**
   a) Building - Energy Audit – A 3rd quote was requested. A motion was made to allow Amanda Reynolds Cooper to choose the LED conversion company based on all quotes once they are in. The motion was made by Kim Olson and seconded by Mary Saunders. All were in favor.
   b) Financial
      i) Encumbered Funds - A motion was made to release the previously encumbered funds for health insurance and roof improvements and re-encumber them for hiring a fundraising consultant, children's room improvements, and LED conversion costs. The motion was made by Kim Olson and seconded by Christy Slavik Hamilton. All were in favor.
      ii) 2027 Draft Budget Request - The proposed budget was reviewed. There will be a warrant article request to renovate the existing bathrooms into 6 individual unisex bathrooms which will include communal sinks and 2 changing tables. A motion was made to advance the 2027 proposed budget request of $1,172,967 and the discussed warrant article for $214,423. The motion was made by Kim Olson and seconded by Mary Saunders. All were in favor.

6) **New Business**
   a) Building – Roof and Gutters repairs - A motion was made to use the awarded grant money and warrant article money from 2024 to hire the subcontractor from the Bernier Corporation to make the necessary repairs to the roof and gutter. The motion was made by Chris Hendry and seconded by Kim Olson. All were in favor.

7) **Acceptance of Donations** - A motion was made to accept donations in the amount of $1,150. The motion was made by Kim Olson and seconded by Andy Morse. All were in favor.

8) **Summary of Decisions Made**
   - Minutes from 6/17/26 were approved
   - Motion passed to allow Amanda Reynolds Cooper to choose the LED conversion company based on all quotes once they are in.
   - Motion passed to release the previously encumbered funds for health insurance and roof improvements and re-encumber them for hiring a fundraising consultant, children's room improvements, and LED conversion costs.
   - Motion passed to advance the proposed 2027 budget request of $1,172,967 and the discussed warrant article for $214,423.
   - Motion passed to use the awarded grant money and warrant article money from 2024 to hire the subcontractor from the Bernier Corporation to make the necessary repairs to the roof and gutter.
   - Motion passed to accept donations in the amount of $1,150.

9) **Next Meeting-** Wednesday September 16, 2026.

10) **Adjournment -** Motion to adjourn the meeting at 7:23 by Kim Olson. Seconded by Andy Morse. All in favor.