

Lane Memorial Library
May 20, 2026
Public Hearing
6:00 PM

- 1) **Call to Order:** The Public Hearing was called to order at 6:08 by Chairperson Kimberly Olson.
- 2) **Present details of the \$15,000 grant from The Association for Rural & Small Libraries:**
 - a) Public Comment. No public comment
 - b) Discussion. The grant will be used for roof and gutter repair. Kim Olson made a motion, seconded by Andy Morse, to accept the grant from The Association for Rural & Small Libraries for \$15,000. All in favor.
- 3) **Adjournment.** Public Hearing adjourned at 6:10.

Board of Trustees Meeting
6:15 PM

- 1) **Call to Order.** The meeting was called to order at 6:10 by Chairperson Kimberly Olson.
- 2) **Attendance** In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Treasurer Paul Higgins, Secretary Mary Saunders, Trustee Christy Slavik Hamilton, Alternate Trustee Chris Hendry, Director Amanda Reynolds Cooper, and guests Wendi, Lewis, J.P. Pontbriand, and Alyssa Rosenzweig
- 3) **Investment Review:** J.P. Pontbriand presented an annual review of the Salem Five investment account.
- 4) **Officer's Reports**
 - a) Secretary: Minutes from 4/15 and 4/29 were approved with a motion made by Christy Slavic Hamilton and seconded by Paul Higgins. The motion passed with all in favor.
 - b) Chairperson: Nothing to report.
 - c) Treasurer: Treasurer's report was reviewed.
 - d) Community News & Comments: Christy Slavic Hamilton shared that she is organizing an event in Hampton with the Black Heritage Trail of New Hampshire to host a reading of the Frederick Douglass speech "What to the Slave is Your Fourth of July". Readings are happening simultaneously across the state on June 27th. The Hampton reading will take place that day from 12-1 at the Tuck Field building.
- 5) **Librarian's Reports**
 - a. Director: Amanda Reynolds Cooper's report and the monthly financials were received and discussed.
 - b. April Monthly Financials: The report was reviewed.
 - c. Patron Services: The report was reviewed. Guest Alyssa Rosenzweig shared with the board that there are resources available for online cyber training for staff through a local non-profit.
 - d. Bibliographic Services: The report was reviewed.
 - e. Systems: The report was reviewed.
- 6) **Old Business**
 - a) Staff
 - i) Hiring of Community Experience Librarian: After two rounds of interviews, a strong candidate has been identified. Amanda has brought forward Shivonne Schofield, of Martha's Vineyard, to be the best candidate for the job. Kim Olson made a motion to offer Shivonne Schofield an annual salary of \$54,000 for the position of Community Experience Librarian, seconded by Paul Higgins with all in favor.
 - ii) Additional Trustees meeting: An additional Trustee meeting will not be required.

- b) Building
 - i) HUB Steering Committee: Kim Olson made a motion to form a HUB Steering committee, seconded by Andy Morse with all in favor. Andy More made a motion to appoint Christy Slavik Hamilton and Paul Higgins to head up the HUB Steering Committee, seconded by Kim Olson with all in favor.
 - ii) Energy Audit: The proposal from Affinity LED is pending.
- c) Financial - Encumbered Funds: Discussion around what the carry forward funds should be used for took place. Kim Olson made a motion to reallocate encumbered funds for health insurance, roof improvement, and snow removal with further discussion on construction management, Children's room, and LED conversion pending, seconded by Mary Saunders with all in favor.

7) New Business

- a) Board
 - i) Alternate – Nomination of Wendi Lewis: Kim Olson made a motion to nominate Wendi Lewis as Alternate Trustee, seconded by Any Morse with all in favor.

8) Summary of Decisions Made

Minutes approved

Motion passed to offer motion to offer Shivonne Schofield an annual salary of \$54,000 for the position of Community Experience Librarian.

Motion passed to form a HUB Steering committee.

Motion passed to appoint Christy Slavik Hamilton and Paul Higgins to head up the HUB Steering Committee.

Motion passed to reallocate encumbered funds for health insurance, roof improvement, and snow removal with further discussion on construction management, Children's room, and LED conversion pending.

Motion passed to nominate Wendi Lewis as Alternate Trustee.

9) Next Meeting: Wednesday June 17, 2026, 6:00 pm.

- 10) **Adjournment:** A motion to adjourn was made by Kim Olson and seconded by Andy Morse at 7:38 pm, with all in favor.