

**Lane Memorial Library
Board of Trustees Meeting
April 16, 2025
6:00 PM
Minutes**

A. Call to Order The meeting was called to order by Chairperson Kimberly Olson at 6:08 pm.

B. Attendance: In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Treasurer Paul Higgins, Trustee Mary Saunders, Director Amanda Reynolds Cooper, guest/former Trustee Chris Hendry and guest Eugene Borden. Secretary Laura Barclay was absent.

C. Public Comment

Guest Eugene Borden voiced concern to the board about ongoing negative behavior and harassment issues involving teens in the library and misuse of the bathrooms during after school hours. A few teens in particular have been identified as currently causing issues and discussion followed about possible disciplinary action. The board also discussed future measures to ensure patron safety in the restroom, including the possibility of requiring key access to restrooms during certain hours. Amanda will repost the "Norms & Expectations" of library behavior on Facebook and send it to Hampton Academy to be posted in the parent newsletter.

D. Officer's Reports

- a) Secretary - Minutes from 3/19/25 were approved with a motion made by Paul and seconded by Andy. The motion passed with all in favor.
- b) Chairperson Kimberly Olson had no specific report.
- c) The treasurer's report was reviewed.

E. Librarian's Reports

- a) Director Amanda Reynolds Cooper's report was received and discussed.
- b) Monthly Spending: The monthly financials were reviewed and discussed.
- c) Patron Services: The report was reviewed and discussed.
- d) Bibliographic Services: The report was reviewed and discussed.
- e) Systems: The report was reviewed and discussed.

F. Old Business

- a) Marketing - Amanda revealed the final Library Logo, and the board had many compliments to share.
- b) Library Board
 - (i) Response to Executive Order of 3/14/25, Continuing the Reduction of the Federal Bureaucracy
Paul created a written resolution opposing Executive Order 14238 for the board to review. This document could be sent to local newspapers and politicians to alert them to the importance of funding future library services. A motion was made by Andy to adopt the resolution opposing Executive Order 14238 and it was seconded by Paul. The motion passed with all in favor.
 - (ii) Update and Renew Investment Policy
The investment policy will be reviewed next month.
- c) Nomination of Alternates - Nomination of former Trustee Chris Hendry as an Alternate Trustee.
Kim made a motion to nominate Chris as an Alternate to the board and it was seconded by Andy. The motion passed with all in favor.

G. New Business

a) Policy – Bulletin Board Policy

Policy changes were made to make things more clear for library staff to make decisions on what kinds of materials can be posted to the library bulletin boards. Kim made a motion to accept the revised Bulletin Board Policy and Andy seconded the motion. The motion passed with all in favor.

b) Town and State – Seacoast Consortium

In response to the potential loss of ILL services due to the Executive Order of 3/14/25, Amanda discussed three different scenarios on how the library could still provide ILL. One such was through a Seacoast Consortium. Amanda is communicating with other seacoast libraries about the possibility of forming a consortium and will keep the board apprised of future developments.

H. Acceptance of Donations

Friends of the Library: \$5,556.00 for carpet repair, \$6,196 for summer reading program.

Paul made a motion to accept the donations from the Friends of the Library and Kim seconded the motion. The motion passed with all in favor.

G. Summary of Decisions Made

~Minutes approved.

~Motion passed to adopt the resolution opposing Executive Order 14238.

~Motion passed to nominate Chris Hendry as an Alternate to The Board.

~Motion passed to accept the revised Bulletin Board Policy.

~Motion passed to accept the donations from the Friends of the Library.

~Motion passed to adjourn.

H. Next Meeting- May 21, 2025, 6pm

I. Adjournment: A motion to adjourn was made by Kim and seconded by Paul at 7:59 pm, with all in favor.