

**Lane Memorial Library**  
**March 19, 2025**  
**Board of Trustees Meeting**  
**6:00 PM**  
**Agenda**

**A. Call to Order:** Andy called the meeting to order at 6:07 pm.

**B. Attendance:** Chairperson Kimberly Olson via Zoom, Vice-Chair Andy Morse, Trustee Paul Higgins, Secretary Laura Barclay, Trustee Mary Saunders, and Director Amanda Reynolds Cooper. Guests Christopher Henry and Alan Barclay.

**C. Officer's Reports**

- a) Secretary : Motion to approve the minutes made by Kim, seconded by Paul. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.
- b) Chairperson : No Chairperson report.
- c) Treasurer: Report was reviewed and placed on file.

**D. Librarian's Reports**

- a) Director: The report was reviewed and discussed
- b) Monthly Financials : The reports were reviewed and discussed.
- c) Patron Services: The report was reviewed and discussed
- d) Bibliographic Services: The report was reviewed and discussed
- e) Systems: The report was reviewed and discussed

**E. Old Business**

None

**F. New Business**

- a) Policy – Behavior Policy  
Amanda presented changes to the policy to reflect current practices. Laura motioned to approve the changes to the policy, Mary seconded. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.
- b) Marketing - Library Logo  
Amanda shared two potential logo designs for the Trustees to review. No action was taken.
- c) Library Board
  - (i) Response to Executive Order of 3/14/25, Continuing the Reduction of the Federal Bureaucracy  
Paul motioned that the Board, as a body, opposes the executive order from March 14, 2025, defunding the Institute of Museum and Library Services. Therefore, we authorize the library to disseminate relevant information and discuss ways the public can speak to their representatives. Mary seconded the motion. Discuss followed to hone wording. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.
  - (ii) Election of officers: Andy motioned to nominate Kim as Chairperson, Andy as Vice-chair, Laura as Secretary, and Paul as Treasurer. Mary seconded the motion. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.
  - (iii) Nomination of Alternates - Tabled
  - (iv) Appointment to Committees: Andy motioned Kim and Laura to be on the Personal Committee and Mary and Paul on the building committee. Mary seconded the motion. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.
  - (v) Update and Renew Investment Policy – Tabled until the May meeting

**G. Acceptance of Donations** – \$974.09 Paul motioned to accept donations of \$974.09. Andy seconded the motion. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.

**H. Summary of Decisions Made:**

Motion passed to approve minutes.

Motion passed to approve the changes to the Behavior Policy.

Motion passed that the Board, as a body, opposes the executive order from March 14, 2025, defunding the Institute of Museum and Library Services. Therefore, we authorize the library to disseminate relevant information and discuss ways the public can speak to their representatives.

Motion passed to elect Kim as Chair, Andy as Vice Chair, Laura as Secretary, and Paul as Treasurer.

Motion passed for Kim and Laura to be on the personal committee and Mary and Paul on the building committee.

Motion passed to accept donations of \$974.09.

Motion passed to adjourn.

**I. Next Meeting-** April 16 at 6pm

**J. Adjournment:** Kim motioned to adjourn at 7:42 pm. Andy seconded the motion. Roll call vote: Mary, yes; Paul, yes; Laura, yes; Andy, yes; Kim, yes. The motion passed.