

**Lane Memorial Library**  
**December 18, 2024**  
**Public Hearing**  
**6:00 PM**

- Kim called the hearing to order at 6:04pm
- Amanda and Dean discussed the gift and its potential uses. No members of the public chose to speak.
- Kim motioned to accept the gift from Dean and Deborah Merrill. Andy seconded the motion which passed with all in favor.
- Kim closed the public hearing.

**Lane Memorial Library**  
**December 18, 2024**  
**Board of Trustees Meeting**  
**6:05 PM**  
**Minutes**

- A. Call to Order:** Kim called the meeting to order at 6:13 pm
- B. Attendance:** In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Treasurer Chris Hendry, Secretary Laura Barclay and Director Amanda Reynolds Cooper and Alternate Mary Saunders. Guests Dean Merrill and Alan Barclay.
- C. Officer's Reports**
- a) Secretary: Andy motioned to approve minutes from November 2025. Kim seconded the motion which passed with all in favor.
  - b) Chairperson: Chairperson Kimberly Olson had no specific report.
  - c) Treasurer: The report was reviewed.
- D. Librarian's Reports**
- a) Director: The report was reviewed.
  - b) Monthly Financials: The reports were reviewed.
  - c) Patron Services: The report was reviewed.
  - d) Bibliographic Services: The report was reviewed.
  - e) Systems: The report was reviewed.
- E. Old Business**
- None
- F. New Business**
- a) Building
    - i) 2025 Holiday schedule: Kim motioned to accept the 2025 Holiday schedule. Andy seconded the motion which passed with all in favor.
    - ii) Office/Space Planner: Kim motioned to give Amanda authority to expend up to \$30,000 to engage an office/space planner and act on their recommendations. Laura seconded the motion which passed with all in favor.
  - b) Financial: 2024-25 Encumbrance: Kim motioned to encumbrance remaining 2024 funds based on Amanda's recommendations. Chris seconded the motion which passed with all in favor.
  - c) Other: 2025 Board meeting schedule: Mary motioned to accept the 2025 board meeting schedule.

Andy seconded the motion which passed with all in favor.

**G. Acceptance of Donations** - \$25.38 printing donations: Chris motioned to accept printing donations of \$25.38. Kim seconded the motion which passed with all in favor.

**H. Summary of Decisions Made:**

- Motion passed to accept the gift of \$20,000.
- Motion passed to accept November minutes.
- Motion passed to approve the 2025 Holiday schedule.
- Motion passed to give Amanda authority to hire an office/space planner and make changes to the Workroom.
- Motion passed to encumbrance funds as recommended
- Motion passed to accept the 2025 board meeting schedule.
- Motion passed to accept printing donations
- Motion passed to adjourn.

**I. Next Meeting-** January 22<sup>nd</sup> 6pm

**J. Adjournment:** Kim motioned to adjourn at 7:20pm. Andy seconded the motion which passed with all in favor.