

**Lane Memorial Library
Board of Trustees Meeting
October 23, 2024
6:00 PM
Meeting Minutes**

A. Call to Order: The meeting was called to order by Kim at 6:06 pm.

B. Attendance: In attendance were Chair Kimberly Olson; Vice-chair Andy Morse, Secretary Laura Barclay, Treasurer Chris Hendry, Director Amanda Reynolds Cooper, and guest Lynni Barclay. Alternate Mary Saunders was absent.

C. Officer's Reports

- a) Secretary: Kim motioned to approve the minutes for September 2024. Andy seconded the motion which passed with all in favor.
- b) Chairperson: Chairperson Kim had no specific report.
- c) Treasurer: The report was reviewed.

D. Librarian's Reports

- a) Director: The report was reviewed.
- b) Monthly Financials: The reports were reviewed.
- c) Patron Services: The report was reviewed.
- d) Bibliographic Services: The report was reviewed.
- e) Systems: The report was reviewed.

E. Nonpublic session *per RSA 91-A:3 II (a) and (c)* Chris motioned to go into non-public. Andy seconded the motion which passed with all in favor.

- a) Old Business
 - Staff – 2024 wage increases
- b) New Business
 - Staff – Staff Injury and Accommodations
 - Chris motioned to leave non-public. Andy seconded the motion which passed with all in favor.
 - Kim motioned to seal minutes indefinitely due to HIPAA obligations. Chris seconded the motion which passed with all in favor.

F. Public session

- a) Old Business
 - None
- b) New Business
 - (ii) Other - Hosting a 'Chamber After Hours' Kim motioned to host a 'Chamber After Hours' in the future, working around the Board of Trustee meeting schedule. Chris seconded the motion which passed with all in favor.

G. Acceptance of Donations - \$57 in profit from Princh printing software. Andy motion to accept the donations of \$57. Kim seconded the motion which passed with all in favor.

H. Summary of Decisions Made:

Motion passed to accept September minutes.

Motion passed to go into non-public at 6:17pm.

Motion passed to leave non-public at 6:27pm.

Motion passed to seal minutes.

Motion passed to host a 'Chamber After Hours' in the future.

Motion passed to accept donations of \$57.

Motion passed to adjourn.

I. Next Meeting- November 20, 2024 6pm

J. Adjournment: A motion was made to adjourn at 6:45 pm by Andy. Kim seconded the motion which passed with all in favor.