

**Lane Memorial Library  
Board of Trustees Meeting  
November 20, 2024  
6:00 PM  
Agenda**

**A. Call to Order**

**B. Attendance**

**C. Officer's Reports**

- a) Secretary
- b) Chairperson
- c) Treasurer

**D. Librarian's Reports**

- a) Director
- b) Monthly Financials
- c) Patron Services
- d) Bibliographic Services
- e) Systems

**E. Old Business**

None

**F. New Business**

- a) Staff
  - (i) New bookkeeper contract
  - (ii) Hiring Substitute
  - (iii) Staff acknowledgements

**G. Acceptance of Donations - \$1,360 printing donations**

**H. Summary of Decisions Made**

**I. Next Meeting-** December 18, 2024 6pm

**J. Adjournment**