

**Lane Memorial Library
Board of Trustees Meeting
August 21, 2024
6:00 PM
Minutes**

A. Call to Order: The meeting was called to order by Chairperson Kimberly Olson at 6:04pm.

B. Attendance: In attendance were Chair Kimberly Olson; Vice-Chair Andy Morse, Secretary Laura Barclay, Director Amanda Reynolds Cooper, and alternate Mary Saunders voting for absent Treasurer Chris Hendry.

C. Officer's Reports

Secretary: Andy motioned to accept the minutes from June of 2024. Laura seconded the motion which passed with all in favor.

Chairperson: no report

Treasurer: The June and July reports were reviewed.

D. Librarian's Reports

Director: The report was reviewed.

Monthly Financials for June and July: The reports were reviewed.

Patron Services: The report was reviewed.

Bibliographic Services: The report was reviewed.

Systems: The report was reviewed.

E. Old Business

a) Financial – Final approval of 2025 Budget request: Kim motioned to approve the 2025 budget request. Andy seconded the motion which passed with all in favor.

F. New Business

a) Financial

i) 2025 Warrant Article review: Kim motioned to put forward the 2025 Warrant Article for \$300,000 towards a fundraising capital campaign. Andy seconded the motion which passed with all in favor.

ii) Use of autopay features for routine invoices: Kim motioned to use autopay features for routine invoices at the discretion and with the oversight of the Director. Laura seconded the motion which passed with all in favor.

G. Acceptance of Donations - Kim motioned to accept donations of \$685.00. Andy seconded the motion which passed with all in favor.

H. Summary of Decisions Made:

-Motion passed to approve June meeting minutes.

-Motion passed to approve the 2025 Budget request.

-Motion passed to put forward 2025 Warrant Article for \$300,000 towards a fundraising capital campaign.

-Motion passed to accept donations of \$685.00.

-Motion passed to adjourn.

I. Next Meeting- September 18, 2024

J. Adjournment: Kim motioned to adjourn at 7:04pm. Andy seconded the motion which passed with all in favor.