

**Lane Memorial Library
Board of Trustees Meeting
November 15, 2023
6:00 PM
Minutes**

A. Call to Order: The meeting was called to order by Theresa at 6:08pm

B. Attendance: In attendance were Chair Theresa Evans, Vice Chair Kimberly Olson, Treasurer Christopher Hendry, Secretary Laura Barclay, Trustee Sheila Ewell, Director Amanda Reynolds Cooper, Alternate Andy Morse. Guest Hannah Evans.

C. Officer's Reports

- a) Secretary: Minutes approved
- b) Chairperson: No report
- c) Treasurer: Reviewed and placed on file.

D. Librarian's Reports

- a) Director: The report was reviewed.
- b) Monthly Financial: The report was reviewed.
- c) Patron Services: The report was reviewed.
- d) Bibliographic Services: The report was reviewed.

E. Old Business

None

F. New Business

- a) Financial
 - (i) 2024 Warrant Article: Kim motioned to approve moving warrant article as presented forward. Chris seconded and it passed with all in favor.
 - (ii) Holiday gifts for staff: Sheila motioned to approve holiday gifts for the staff to be paid from the Trustee account. Chris seconded and it passed with all in favor.

G. Acceptance of Donations

- a) 2023 donations \$12,551: Laura motioned to approve 2023 donations. Kim seconded and it passed with all in favor.
- b) 2022 donations \$23,058: Theresa motioned to approve 2022 donations. Sheila seconded and it passed with all in favor.
- c) Half of 2021 donations \$11,389: Chris motioned to approve half of 2021 donations. Kim seconded and it passed with all in favor.
- d) Friends' contribution for the replacement of Wheaton J. Lane room AV components \$18,531.51: Kim motioned to approve Friends contribution for the replacement of Wheaton J. Lane room AV components. Theresea seconded and it passed with all in favor.

H. Summary of Decisions Made:

Minutes approved.

Motion passed to approve moving 2024 warrant article request forward.

Motion passed to approve holiday gifts for the staff paid from the Trustee fund.

Motion passed to approve 2023 donations.

Motion passed to approve 2022 donations.

Motion passed to approve half of 2021 donations.

Motion passed to approve Friends contribution for the replacement of Wheaton J. Lane room AV components.

Motion passed to adjourn.

I. Next Meeting- December 20, 2023

J. Adjournment: Meeting adjourned 6:43pm