

**Lane Memorial Library
Board of Trustees Meeting
October 18, 2023
6:09 PM
Minutes**

A. Call to Order: The meeting was called to order by Theresa at 6:09.

B. Attendance: In attendance were Chair Theresa Evans, Treasurer Christopher Hendry, Secretary Laura Barclay, Trustee Sheila Ewell, Director Amanda Reynolds Cooper, and Alternate Andy Morse voting for absent Vice Chair Kimberly Olson.

C. Officer's Reports

- a) Secretary: Minutes approved.
- b) Chairperson: No report
- c) Treasurer: The treasurers report was reviewed.

D. Librarian's Reports

- a) Director: The Directors report was reviewed.
- b) Monthly Financials: The reports was reviewed.
- c) Patron Services: The report was reviewed.
- d) Bibliographic Services: The report was reviewed.
- e) Systems: The report was reviewed.

E. Old Business

None

F. New Business

- a) Building and Grounds: Approval of drop ceiling replacement proposal
Andy motioned to approve the contract for the library to work with All Bright System for the drop ceiling replacement project. Chris seconded, and it passed with all in favor.

G. Acceptance of Donations

- a) Friends' contribution \$475
Laura motioned to accept the Friend's donation of \$475. Andy seconded, and it passed with all in favor.

H. Next Meeting- November 15, 2023

I. Summary of decisions made:

- Minutes approved.
- Motion passed to approve the contract for the library to work will All Bright Systems for the drop ceiling replacement project.
- Motion passed to accept the Friends donation of \$475.
- Motion passed to adjourn.

J. Adjournment: A motion was made to adjourn by Theresa at 6:40 pm. Andy seconded, and it passed with all in favor.