

**Lane Memorial Library
Board of Trustees Meeting
August 23, 2023
6:00 PM
Minutes**

- A. Call to Order:** The meeting was called to order by Theresa at 6:05pm
- B. Attendance:** In attendance were Chair Theresa Evans, Vice-chair Kimberly Olson, Treasurer Christopher Hendry, Secretary Laura Barclay, Trustee Sheila Ewell, Director Amanda Reynolds Cooper, Alternate Andy Morse, and Assistant Director Kevin Robbitts-Terry.
- C. Officer's Report**
- a) Secretary - Minutes from 6/21/23 were approved
 - b) Chairperson – No report
 - c) Treasurer – June and July reports were reviewed and filed
- D. Reports**
- a) Director's: The report was reviewed
 - b) Monthly Financial Reports: The report was reviewed
 - c) Patron Services: The report was reviewed
 - d) Bibliographic Services: The report was reviewed
 - e) Systems: The report was reviewed
- E. Old Business**
- a) **Staff & Events**
 - (1) Hiring a New Marketing & Events Librarian
Theresa motioned to offer reimbursement for travel costs, up to \$1,500, for the candidates second interview. Funds to be taken from the Trustees' account. Kim seconded, and it passed with all in favor.
 - b) **Financial** – 2024 Budget request
Kim motioned to forward 2024 request budget as presented by the Director on to the town. Chris seconded, and it passed with all in favor.
- F. New Business**
- a) **Staff & Events** - Ratification of FMLA leave
Theresa motioned to ratify the FMLA leave approved by the Personnel Committee on 7/12/23. Kim seconded, and it passed with all in favor.
- G. Summary of Decisions Made**
- ~Minutes approved.
 - ~Motion passed to offer reimbursement for travel costs up to 1,500\$ for the candidates second interview. Funds to be taken from the Trustee's account.
 - ~Motion passed to forward 2024 budget request on to the town.
 - ~Motion passed to ratify FMLA leave.
 - ~Motion passed to adjourn.
- H. Next Meeting-** September 20, 2023
- I. Adjournment:** A motion was made to adjourn at 6:50pm by Theresa and seconded by Laura with all in favor.