

**Lane Memorial Library  
Board of Trustees Meeting  
June 21, 2023  
6:00 PM  
Agenda**

**A. Call to Order**

**B. Attendance**

**C. Review of Investments**

- a) Guest J.P. Pontbriand, Salem Five Bank; Review of library investments
- b) Review and approval of Investment Policy

**D. Officer's Report**

- a) Secretary - Minutes from 5/17/23
- b) Chairperson
- c) Treasurer

**E. Reports**

- a) Director's
- b) Monthly Financial Reports
- c) Patron Services
- d) Bibliographic Services
- e) Systems

**F. Old Business**

- a) **Staff & Events**
  - (i) Non-public session per RSA 91-A:3 II. (a)
    - (1) Hiring a New Marketing & Events Librarian

**G. New Business**

- a) **Staff & Events**
  - (i) Ratification of promotion; D. Norton
  - (ii) Ratification of new hires; J. Dyes-Hopping and J. Hawkins
- b) **Building & grounds** – Redesignate stairwell door as 'emergency exit'
- c) **Financial** – 2024 Draft budget request
- d) **Other** – Board meeting date for August

**H. Summary of Decisions Made**

**I. Next Meeting-** TBD (possibly August 23, 2023)

**J. Adjournment**