

**Lane Memorial Library
Board of Trustees Meeting
May 17 2023
6:00 PM
Agenda**

A. Call to Order

B. Attendance

C. Officer's Report

- a) Secretary - Minutes from 4/19/23
- b) Chairperson
- c) Treasurer

D. Reports

- a) Director's
- b) Patron Services
- c) Bibliographic Services
- d) Systems

E. Old Business

- a) **Policy** – review of ‘Request for reconsideration’ and ‘Collection Development’ policies

F. New Business

- a) **Staff & Events**
 - (i) Resignation of Assistant Director / Marketing & Events Librarian
 - (ii) Non-public session per RSA 91-A:3 II. (a)
 - (1) Promotion of new Assistant Director
 - (a) Salary negotiations for new Assistant Director
 - (2) Hiring a New Marketing & Events Librarian
 - (3) Creating a supervisory position among Part-time staff
- b) **Building and Grounds** - Request for Closure Sat August 19th
- c) **Financial** - QuickBooks Account purchase for Trustees

G. Summary of Decisions Made

H. Next Meeting- June 21, 2023

I. Adjournment