

Lane Memorial Library
Board of Trustees Meeting
April 19, 2023
6:00 PM
Minutes

A. Call to Order: The meeting was called to order by Vice-Chairperson Theresa Evans at 6:06pm.

B. Attendance: In attendance were Vice-chair Theresa Evans, Treasurer Chris Hendry, Secretary Kimberly Olson, Trustee Sheila Ewell, Trustee Laura Barclay, Director Amanda Reynolds Cooper, Alternate Andy Morse.

C. Officer's Report:

- a) Secretary - Approved Match 15, 2023 minutes with a motion made by Chris and seconded by Sheila. The motion passed with all in favor.
- b) Vice-Chairperson Theresa shared upcoming NH Library Trustee Association annual meeting and orientation details.
- c) The treasurer's report was reviewed.

D. Reports:

- a) Director Amanda Reynolds Cooper's report was received and discussed.
- b) Monthly Spending: The report was reviewed.
- c) Patron Services: The report was reviewed.
- d) Bibliographic Services: The report was reviewed.
- e) Systems: The report was reviewed.

E. Old Business:

- a) Other
 - (i) Board officers' election: Kim made a motion to elect Theresa Evans as Chairperson. Sheila seconded the motion. The motion passed unanimously. Theresa made a motion to elect Kimberly Olson as Vice-Chairperson; Sheila seconded the motion, which passed unanimously. Theresa made a motion to elect Laura Barclay as Secretary. Kim seconded the motion which passed unanimously. Theresa made a motion to re-elect Chris Hendry as Treasurer. Sheila seconded the motion which passed unanimously.
 - (ii) Board committee appointments: Theresa made a motion to re-appoint Chris to the Building Committee and appoint Sheila to the Building Committee; additionally, she moved to appoint Kim to the Personnel Committee as well as re-appoint herself and Laura to the Personnel Committee. The motion was seconded by Kim. The motion passed unanimously.

F. New Business

- a) **Staff:** Consideration of FMLA: Kim made a motion to approve the medical leave request for Kathleen Hall. Theresa seconded the motion. The motion passed unanimously.

- b) Policy:** review of ‘Request for reconsideration’ and ‘Collection Development’ policies:
The Board will continue to discuss, review and advise.
- c) Acceptance of Gift:** After received no public comment at the Hearing regarding the gift from the Friends of the Library to rejuvenate the Lane Room and downstairs foyer
Sheila made a motion to accept the gift. Kim seconded the motion, with all in favor.

G. Summary of Decisions Made

- ~Minutes approved.
- ~Motion passed to elect new Board officers.
- ~Motion passed to appoint Board committee members.
- ~Motion passed to approve medical leave.
- ~Motion passed to accept a monetary gift from the Friends of the Library.
- ~Motion passed to adjourn.

H. Next Meeting- May 17, 2023, 6pm

I. Adjournment: A motion to adjourn was made by Chris and seconded by Laura at 7:16pm, with all in favor.