

**Lane Memorial Library
Board of Trustees Meeting
December 21, 2022
6:00 PM
Minutes**

- A. Call to Order** The meeting was called to order by Chairperson Brian Abasciano at 6:09 pm.
- B. Attendance:** In attendance were Chair Brian Abasciano; Vice-chair Theresa Evans, Treasurer Chris Hendry, Trustee Sheila Ewell, Director Amanda Reynolds Cooper. Absent was Secretary Kimberly Olson.
Guests: Andy Morse and Dawn Mahoney
- C. Officer's Report**
- a) Secretary - Minutes from 11/16/22 Approved with a motion made by Brian and seconded by Chris . The motion passed with all in favor.
 - b) Chairperson - Brian reported that Alternate Lynn Cutting has resigned her position on the Board.
 - c) The treasurer's report was reviewed.
- D. Reports**
- a) Director - Amanda Reynolds Cooper's report and the monthly financials were received and discussed.
 - b) Monthly Spending - The report was reviewed.
 - c) Patron Services: - The report was reviewed.
 - d) Bibliographic Services - The report was reviewed.
 - e) Systems - The report was reviewed.
- E. Old Business**
- a) Warrant Article - Discussed that Budget Committee is split on supporting the article. Amanda is drafting an explanation letter to the public prior to the Public Hearing.
- F. New Business**
- a) "Thank you Tea" for Hampton Garden Club - A motion was made by Sheila to accept the spending request of \$1,200 to fund a "Thank You Tea" for HGC and seconded by Chris. Motion passed with all in favor.
 - b) Holiday Gift - A motion was made by Theresa and seconded by Sheila to approve the request for staff holiday gifts in the amount totaling \$350. Motion passed with all in favor.
 - c) Board meeting schedule 2023 - A motion was made by Brian to accept the proposed Board meeting schedule for 2023 (which includes date adjustment in January 2023 and no planned meeting July 2023) and seconded by Theresa with all in favor.
 - d) Library Holiday schedule 2023 - Theresa made a motion to accept the proposed holiday schedule for 2023 (with two adjustments made from prior schedule for MLK and Veteran's Days) and Sheila seconded. Motion passed with all in favor.
- G. Summary of Decisions Made**
- Minutes approved.
 - Motion passed to accept request in the amount of \$1,200 for Thank You Tea
 - Motion passed to accept request in the amount of \$350 for staff holiday gifts
 - Motion passed to accept Board meeting schedule 2023
 - Motion passed to accept Library Holiday schedule 2023
 - Motion passed to adjourn.
- H. Next Meeting-** January 25, 2022, 6pm
- I. Adjournment:** A motion to adjourn was made by Chris and seconded by Brian at 6:42 pm, with all in favor.