

Lane Memorial Library
Board of Trustees Meeting
August 17, 2022
6:00 PM
Minutes

A. Call to Order The meeting was called to order by Treasurer and Acting Chair Chris Hendry at 6:00 pm.

B. Attendance: In attendance were Treasurer Chris Hendry (acting as Chairperson), Secretary Kimberly Olson, Trustee Sheila Ewell and Director Amanda Reynolds Cooper. Absent were Chair Brian Abasciano; Vice-chair Theresa Evans, and Alternate Lynn Cutting.

C. Officer's Report

- a) Secretary - Minutes from 6/15/22: Approved June 15, 2022, minutes with a motion made by Sheila and seconded by Chris. The motion passed with all in favor.
- b) Chairperson: no specific report.
- c) The treasurer's report was reviewed.

D. Reports

- a) Director Amanda Reynolds Cooper's report and the monthly financials were received and discussed.
- b) Monthly Spending: The report was reviewed.
- c) Patron Services: The report was reviewed.
- d) Bibliographic Services: The report was reviewed.
- e) Systems: The report was reviewed.

E. New Business

- a) Building
 - (i) Expanding service hours: Chris made a motion and Kim seconded to expand service hours on Thursday evenings until 8pm as Amanda is able to make scheduling work. The motion passed unanimously.
 - (ii) Meeting Room and Tabletop Use Policy: Kim made a motion to expand the Meeting Room Use Policy to include tabletop reservations following all established rules. The motion was seconded by Sheila. The motion passed unanimously.
- b) Financial - Transfer of Jan-Jun donations: Chris made a motion to transfer \$727.62 from the Trustee account to the Library non-appropriated account. The motion was seconded by Sheila. The motion passed unanimously.

F. Friends Report

a) Friends Annual Meeting is set for Sat. 9/24, time tbd. Trustees are invited to attend.

G. Summary of Decisions Made

~ Minutes approved.

~ Motion passed to expand service hours.

~ Motion passed to expand Meeting Room Use Policy to include tabletop reservations use policy.

~ Motion passed to transfer donations.

~ Motion passed to adjourn.

H. Next Meeting- September 21, 2022, 6 pm.

I. Adjournment: A motion to adjourn was made by Chris and seconded by Sheila at 6:29 pm, with all in favor.