

**Library Memorial Library  
Board of Trustees Meeting  
June 16, 2021  
7:00 PM  
Agenda**

**A. Call to Order**

**B. Attendance**

**C. Officer's Report**

- a) Secretary - Approve minutes from 5/19/21
- b) Chairperson
- c) Treasurer

**D. Reports**

- a) Director
- b) Monthly Spending
- c) Assistant Director / Teen Services
- d) Public Services
- e) Children's Services
- f) Technical Services

**E. Old Business**

- a) Building
  - (i) Coronavirus response
    - (1) Mask requirement
    - (2) Building capacity
    - (3) Unattended Minors Policy
  - (ii) Strategic Plan update
    - (1) D. Scott Campbell, Library consultant
- b) Board administration
  - (i) Board meeting day and time
  - (ii) Bylaws – resignations
- c) Policy – Library General Policies, Trustee duties throughout
- d) Staff – Director's evaluation
- e) Other

**F. New Business**

- a) Other

**G. Summary of Decisions Made**

**H. Next Meeting- July 21, 2021**

**I. Adjournment**