

**Library Memorial Library  
Board of Trustees Meeting  
March 17, 2021  
7:00 PM  
Agenda**

**Electronic Meeting by teleconference**

As Chairperson of the Lane Memorial Library Board of Trustees I have determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, that to properly ensure the safety of the public this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming we are utilizing a teleconference service for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public may join this electronic meeting by calling 1-646-876-9923 and using the meeting ID: 842 5290 2722 and the passcode: 785353. If anybody has a problem, please call 603-772-6606. Lane Memorial Library is inviting you to a scheduled Zoom meeting.

**A. Call to Order**

**B. Attendance**

**C. Officer's Report**

- a) Secretary - Approve minutes from 2/17/21
- b) Chairperson
- c) Treasurer

**D. Reports**

- a) Director
- b) Monthly Spending
- c) Assistant Director / Teen Services
- d) Public Services
- e) Children's Services
- f) Technical Services

**E. Acceptance of donations**

Genevieve Powers bequest \$2,500

**F. Old Business**

- a) Building: Coronavirus response
  - (i) Library maximum occupancy
- b) Other

**G. New Business**

- a) Board administration
  - (i) Election of Officers
  - (ii) Appointments to Committee
  - (iii) Recommendation of Alternates
- b) Financial
  - (i) Budget adjustments
  - (ii) Spending request to reupholster 8 chairs
  - (iii) Spending request to rent event tent
- c) Staff – Director's evaluation
- d) Other – Library cards for Hampton Area Chamber of Commerce members

**H. Friends Report**

**I. Summary of Decisions Made**

**J. Next Meeting- April 21, 2021**

**K. Adjournment**