

**Library Memorial Library
Board of Trustees Meeting
May 18, 2022
6:00 PM**

Minutes

A. Call to Order The meeting was called to order by Chairperson Brian Abasciano at 6:04 pm.

B. Attendance: In attendance were Chair Brian Abasciano; Vice-chair Theresa Evans, Treasurer Chris Hendry, Secretary Kimberly Olson, Trustee Sheila Ewell, Director Amanda Reynolds Cooper, Assistant Director Stacy Mazur, guests Rene Boudreau from the Rec Department and consultant Scott Campbell (Scott arrived around 6:45 pm).

C. Officer's Report

-Secretary - Minutes from 4/20/22: Approved April 20, 2022 minutes with a motion made by Theresa and seconded by Sheila. The motion passed with all in favor.

-Chairperson Brian had no specific report.

-The treasurer's report was reviewed.

D. Reports

-Director Amanda Reynolds Cooper's report and the monthly financials were received and discussed.

-Monthly Spending: The report was reviewed.

-Patron Services: The report was reviewed.

-Bibliographic Services: The report was reviewed.

-Systems: The report was reviewed.'

E. New Business

a) Building

HUB Survey results presented by D. Scott Campbell. (The presentation was given at the end of the meeting.)

COVID Response — Masking statement: Sheila made a motion to change our masking statement to masks optional. Chris seconded the motion. The motion passed unanimously.

Special hours, various dates for specialized library work or events: Theresa made a motion to accept the special hours as detailed in the Director's May report. Sheila seconded the motion. The motion passed with all in favor.

b) Staff: Hiring Patron Services library Assistant: Theresa made a motion and Brian seconded to accept the recommendation to hire Amy Weston Kane for part time position as Patron Services Library Assistant. The motion passed unanimously.

c) Trustee Meetings

Amend topic schedule for June:

Remove July meeting from schedule: Brian made a motion to cancel the July Trustees Meeting. Theresa seconded the motion which passed unanimously.

F. Friends Report: There was no Friends report.

G. Summary of Decisions Made

Minutes approved.

Motion passed to change mask statement.

Motion passed to accept special hours.

Motion passed to hire a part time assistant.

Motion passed to cancel the July Trustee meeting.

Motion passed to adjourn.

H. Next Meeting- June 15, 2022, 6pm

I. Adjournment: A motion to adjourn was made by Sheila and seconded by Brian at 7:30 pm, with all in favor