

**Library Memorial Library  
Board of Trustees Meeting  
April 20, 2022  
6:00 PM  
Minutes**

- A. Call to Order** The meeting was called to order by Chairperson Brian Abasciano at 6:05 pm.
- B. Attendance:** In attendance were Chair Brian Abasciano; Vice-chair Theresa Evans, Treasurer Chris Hendry, Secretary Kimberly Olson, Trustee Sheila Ewell, Alternate Lynn Cutting, Director Amanda Reynolds Cooper.
- C. Officer's Report**
- a. Secretary - Minutes from 3/16/22: Approved March 16, 2022 minutes with a motion made by Theresa and seconded by Brian. The motion passed with all in favor.
  - b. Chairperson Brian reported that he approved closing the library on a Monday afternoon for staff training after discussing it with Amanda.
  - c. The treasurer's report was reviewed.
- D. Reports**
- a. Director Amanda Reynolds Cooper's report and the monthly financials were received and discussed.
  - b. Monthly Spending: The report was reviewed.
  - c. Patron Services: The report was reviewed.
  - d. Bibliographic Services: The report was reviewed.
  - e. Systems: The report was reviewed.
- E. Old Business**
- a. Staff-Library Director Evaluation:
    - i. Non-public session as needed per RSA 91-A:3, II a: Brian made a motion and Theresa seconded to go into non-public session (to discuss the Director Evaluation) at 6:24 pm. The motion passed unanimously.  
A motion was made by Chris and seconded by Sheila to accept the Director's evaluation. The motion passed unanimously. A motion to go back to public session was made by Theresa and seconded by Chris at 6:43 pm. The motion passed unanimously.
    - ii. Director Goals for 2022-23: The goals were shared.
- F. New Business**
- a. Building:
    - i. Library logo: Amanda asked to close the request at this time without accepting any proposal.
    - ii. Evening hours 5/19/22: Theresa made a motion to extend the library evening hours for the evening of May, 19, 2022 to accommodate a program. Sheila seconded the motion, which passed unanimously.
  - b. Staff-Hiring Summer Library Assistant:  
Brian made a motion and Theresa seconded to hire Barrett Su for the Summer Library Assistant position. The motion passed with all in favor.
- G. Friends Report:** The report was not available.

## **H. Summary of Decisions Made**

- ~Minutes approved.
- ~Motion passed to go into non-public session.
- ~Motion passed to accept the Director's evaluation.
- ~Motion passed to return to public session.
- ~Motion passed to extend library hours on 5/19/22 for an event.
- ~Motion passed to approve a new hire.
- ~Motion passed to adjourn.

**I. Next Meeting-** May 18, 2022, 6pm.

**J. Adjournment:** A motion to adjourn was made by Sheila and seconded by Chris at 7:02 pm, with all in favor.