

**Library Memorial Library
Trustee Meeting
February 17 2016
Dearborn Redden Room
6:30 p.m.
Agenda**

A. Call to Order

B. Attendance

C. Officer's Report

- a) Secretary - approve minutes
- b) Chairperson
- c) Treasurer- January report

D. Reports

- a) Director
 - i) Financials
- b) Public Services
- c) Children's Services
- d) Teen Services
- e) Tech Services

E. Old Business

- a) Personnel
 - i) 2016 Goals and Objectives
- b) Finance
 - i) Wealth Management Firms
 - ii) 2016 Encumbrance
- c) Building
- d) Policy
 - i) Personnel Policy Section 20, Notice of Proposed Dismissal
- e) Other

F. New Business

- a) Personnel
 - i) Head of Technical Services salary negotiation
 - ii) Director's Annual Evaluation
- b) Finance
 - i) 2015 Town Audit
- c) Building
 - i) Furnishing new Study Room with Edith "Dede" Smith donations
- d) Policy
 - i) Personnel Policy Section 20, Ending your Employment
- e) Other

G. Friends Report

H. Acceptance of Donations

- a) Circulation desk donations - \$569
- b) Friends of the Library donation - \$2,000

I. Summary of Decisions Made

J. Next Meeting- 3/16/16

K. Adjournment