

**Library Trustee Meeting
October 16, 2012
Dearborn Redden Room
6:30 p.m.
Agenda**

- A. The meeting was called to order at 6:45 p.m. by Linda Sadlock (Chair). In attendance were Bob Lamothe (Secretary), Mark Hughes (Trustee), Mary Lou Heran (Treasurer), Richard Laskey (Vice Chair), Diane Crow (Trustee) and Library Director Amanda Reynolds Cooper. Also in attendance were Wendi Lewis and Patt Walker from the Friends of the Library.

Magnitude 4.0 Earthquake at 7:15, epicenter near Hollis Maine.

B. Officer's Report

- a) Secretary: vote to accept, Mark moved Mary Lou seconded - AIF motion carried.
- b) Chairperson: NHLTA meeting tomorrow at Lane Memorial Library 6-8 p.m., contact Bill to set up library email
- c) Treasurer: Report on file, copy of Trustee of the Trust Fund survey distributed for completion by the end of the month

C. Reports

- a) Director
 - i) Financials: Report on File
- b) Adult Services - Report on file
- c) Children's Services - Report on file
- d) Reference Services - conversation about anti-theft system, no decision made.
- e) Tech Services - Report on file

D. Old Business

- a) Personnel-
 - i) Circulation desk position - Deb Covert to be hired. Bob moved Mary Lou seconded AIF motion carried.
 - ii) Staff dinner - To be held at Bonta, 18 staff members to attend.
- b) Finance
 - i) 2013 budget
- c) Building
 - i) Elevator -
 - ii) Walkway - no report
 - iii) Shelves - no report
 - iv) Self-checkout - Tour of Portsmouth Library to take place 10/22/12 at 6:30 p.m.
 - v) Ceiling painting
 - vi) Teen study and Gaming Area Renovation- Decision to send back to Kirsten and Stacy and have them present it to the Friends of the Lane Library.
 - vii) Custodian Contract - in process. Amanda will check with the town regarding insurance and bonding. The budget for this service will probably need to be increased.
- d) Other
 - i) Long Range Planning - no report

E. New Business

- a) Personnel
 - i) Professional photographs - Amanda will investigate
- b) Finance-no report
- c) Building-no report
- d) Other-nothing

F. Friends Report

- i) 2012-2013 Budget - \$6,150.00
- ii) Wii for Children's Services-\$350.00
- iii) Fundraising via gaming company - Mark and Mary Lou moved we support this proposed program. AIF motion carried.

- G. Acceptance of Donations**-Mark moved and Richard seconded accepting donations listed by the Friends for \$6,150 and \$350 for the Wii for the Children's Room.
- H. Summary of Decisions Made** - Confirmed Deb as new hire, support friends in their gaming, approved Friends two donations.
- I. Next Meeting**-Tuesday November 13, 2012
- J. Adjournment** - 8:05PM. Mary Lou moved Bob seconded AIF motion carried.