

Library Trustee Meeting
August 15, 2012
Dearborn Redden Room
6:30 p.m.
Agenda

Following a tour of the newly installed lighting, the meeting was called to order at 6:50 p.m. by Linda Sadlock (Chair). In attendance were Bob Lamothe (Secretary), Mark Hughes (Trustee), Diane Crow (Alternate Trustee voting for Mary Lou Heran) and Library Director Amanda Reynolds Cooper. Mary Lou Heran (Treasurer), and Richard Laskey (Vice Chair), were absent.

A. Call to Order

B. Officer's Report

- a) Secretary
 - i) July public and non-public minute accepted on a motion by Diane, Mark seconded.
AIF
- b) Chairperson-no report
- c) Treasurer-report placed on file

C. Reports

- a) Director
 - i) Financials
- b) Adult Services
- c) Children's Services
- d) Reference Services
- e) Tech Services-no report
Reports placed on file

D. Old Business

- a) Personnel
 - i) Director's evaluation and quarterly performance plan report-tabled until next month
- b) Finance
 - i) 2013 budget-in progress. No change to employer/employee health care contributions.
- c) Building
 - i) Lighting-completed
 - ii) Roof-completed
 - iii) Elevator-in progress
 - iv) Walkway – no report
 - v) Shelves – no report
 - vi) Pine trees-to be removed
 - vii) Handicap parking-signs in place

- viii) Self-checkout – no report
- d) Other
 - i) Long Range Planning-in progress

E. New Business

- a) Personnel
 - i) Adult Services interviews-underway
- b) Finance-reviewed financial survey of other local libraries
- c) Building-Amanda will get estimates to clean/paint ceilings and will request bids for amended janitorial contract
- d) Other

G. Acceptance of Donations-Bob moved, Mark seconded AIF motion carried.

H. Summary of Decisions Made-Donations accepted

I. Next Meeting-Tuesday September 18, 2012

J. Adjournment- 7:25 p.m. Diane moved, Mark seconded AIF motion carried.

Respectfully submitted,

Bob Lamothe