

Library Trustee Meeting
April 18, 2012
Dearborn/Redden Room
6:30 p.m.
Agenda

The meeting was called to order at 6:35 p.m. by Linda Sadlock (Chair). In attendance were Bob Lamothe (Secretary), Mary Lou Heran (Treasurer), Richard Laskey (Vice Chair), Mark Hughes (Trustee), and Library Director Amanda Reynolds Cooper. Diane Crow (Alternate) was absent. Public attendance: Sunny Kravitz.

A. Call to Order

B. Officer's Report

- a) Secretary
 - i) March 21, 2012 minutes accepted with changes. Richard moved, Mark seconded, AIF motion carried.
- b) Chairperson
 - i) 2012 NHLTA Annual Conference registration deadline May 7, 2012
 - ii) Trustee gifts - In process, short supply of postcards, has engaged a local printer to copy.
 - iii) Correspondence discussed.
- c) Treasurer - We could be part of a class action against Merrill Lynch/Bank of America.

C. Reports

- a) Director
 - i) Financials –elevator costs are up due to repairs.
- b) Adult Services - No discussion, reports on file
- c) Children's Services - No discussion reports on file
- d) Reference Services - No discussion reports on file.
- e) Tech Services-No discussion reports on file.

D. Old Business

- a) Personnel
- b) Finance
- c) Building
 - i) Chiller and lighting - Waiting for Unutil to get us loan documents.
 - ii) Roof - Inspector here yesterday, no immediate findings, inspector will come again when it is raining.
 - iii) Elevator - Otis will be third quote.
 - iv) Spring cleanup - Amanda and Linda will write a thank you note. Richard posed the question as to whether turning the path in front of the parking spaces into a walk way would increase our liability. Amanda will pose that question with the town lawyer.
- d) Other

- i) Volunteer luncheon rescheduled - Amanda was out sick so the luncheon is rescheduled for May 17.

E. New Business

- a) Personnel - Paraprofessional benefits, when the new position in the children's room was created it was proposed that it receive certain benefits. Amanda has provided a list of proposed benefits. Topic of benefits will be tabled for review by personnel and finance committees.
- b) Finance
- c) Building
 - i) After hours event June 22 - Pontine Theater to perform "House of Seven Gables" a 2 person play. Richard moved, Mark seconded, AIF motion carried.
 - ii) Art donation - Amanda presented some art that a local artist wished to donate. Mary Lou moved, Mark seconded, AIF, motion carried.
- d) Other

F. Friends Report

- Friends Spring Newsletter is out
- They are looking for new fund raising ideas

G. Acceptance of Donations

March donations not yet prepared for deposit.

H. Summary of Decisions Made - Accepted art donations and extended hours for June event.

I. Next Meeting-Wednesday, May 16, 2012

J. Adjournment - Bob moved, Mary Lou seconded AIF. Meeting adjourned at 7:20PM,