

**Library Trustee Meeting Minutes
January 18, 2012
Dearborn/Redden Room**

The meeting was called to order at 6:36 p.m. by Chair Linda Sadlock, Chair. In attendance were Secretary Bob Lamothe, Trustee Sunny Kravitz, Treasurer Mary Lou Heran, Alternate Trustee Jim Mills, Trustee Debra Perry and Library Director Amanda Reynolds Cooper. Norma Collins and Terry Nadeau were also in attendance. Alternates Richard Laskey and Susan Hughes were absent.

A. Officer's Report

- a) Secretary: Bob moved to accept December 14th and 17th minutes. Mary Lou seconded AIF motion carried.
- b) Chairperson
 - i) NHLTA conference and annual meeting
- c) Treasurer: on file

B. Reports

- a) Director
 - i) Financials
The issue of gross budgeting was raised. No discussion pending review after March Town Meeting.
- b) Adult Services - No Questions.
- c) Children's Services - No Questions.
- d) Reference Services - No Questions.
- e) Tech Services - No Questions.

C. Old Business

- a) Personnel - No Questions.
- b) Finance - \$44573.80 encumbered for the repairs and maintenance. Further discussion pending March Town Meeting.
- c) Building
 - i) Warrant Article - No comments at public meeting.
 - ii) Roof – no report
 - iii) Elevator – no report
 - iv) Fall cleanup - Decided not to do it on the quoted price. Will look into this in spring
- d) Other

D. New Business

- a) Personnel
 - i) Unwanted romantic attention –Amanda will speak to the patron regarding appropriate behavior.
- b) Finance
 - i) Public budget hearing
 - ii) Transfer donations from July-December-Total of \$2134. Debra moved. Sunny seconded AIF. Motion carried.
 - iii) Release lost book money from July-December- Total of \$3128. Mary Lou moved. Sunny seconded. AIF. Motion carried.
 - iv) Annual reporting of Trustee controlled funds questioned. RSA 202 A:12-a information provided.
- c) Building
 - i) HVAC Performance Contract - Have a large difference between Johnson Control and Dowling.
 - ii) Unitil Gas Budget Plan - Unitil will adjust after 6 months of data.
- d) Other
 - i) Interlibrary Loan - Cut did not go through, number of vans stay the same.

- ii) Hampton General Election Registration - 2 trustees are up for election, Debra and Sunny. Sunny will pursue, Deb may not.
- iii) NHLTA-L HB 274 –will abolish Department of Cultural Resources, eliminate the office of Commissioner of State Arts Council and move the Division of Historical Resources and State Library to NH Department of State. This will diminish library programs.
- iv) Holiday schedule for 2012 and summer hours - Amanda has a question about Veteran's day being on a Sunday and whether to have special programming on the following Monday. She'll consider and will present entire holiday schedule.
- v) Movie Minder Volunteers - Number of volunteers has dropped off, need a new source of volunteers.

E. Friends Report – No report

F. Acceptance of Donations-\$1346 total donations, Debra moved, Bob seconded AIF, motion carried.

G. Summary of Decisions Made - Transferred donations from July to Dec, released lost book money, accepted donations.

H. Next Meeting - February 15, 2012

I. Adjournment 7:35PM - Mary Lou moved, Sunny Seconded, AIF motion carried.

Respectfully submitted,

Bob Lamothe, Secretary