

**Minutes of the Meeting of the Board of Trustees
Lane Memorial Library, Hampton, NH
Dearborn Redden Room
August 18, 2011**

The meeting was called to order at 6:40 p.m. by Linda Sadlock (Chair). In attendance were = Amanda Reynolds Cooper (Library Director), Bob Lamothe (Secretary), who arrived at 7:20, Sunny Kravitz (Trustee), Richard Laskey (Alternate), voting for Mary Lou Heran and Jim Mills (Alternate), interim secretary who voted for Debra Perry. Debra Perry, Mary Lou Heran and Sue Hughes (Alternate) were absent.

Secretary's report approved from August 2, 2011 budget meeting and July 13, 2011 general meeting. Richard Moved, Jim seconded, AIF motion carried.

Chair Person - No report

Treasurer - No report.

Director's report – Check on maintenance contract for elevators (Amanda)

Consent Agenda will be placed on file.

Old Business:

Directors Evaluation: Linda and Sunny met today, Sunny has comments. There might be an additional evaluation submitted tomorrow. The Personnel Committee will meet if Debra is available. If not, the ratings and summary of the comments will be sent to all trustees. The next action will be to have a closed session to discuss the final report.

Children's Room - Personnel Committee met and reviewed the resumes of the 3 candidates. All three need final approval by the board. Richard moved, Jim seconded. AIF except Sunny, who abstained from voting.

Dick Desrosiers arrived at 7:20 and outlined the rebates and contracts with Dowling and Unitil. Library is applying for a \$9675 rebate from Unitil. Linda asked for vote on Dowling contract, Richard moved, Bob seconded, AIF motion carried. Contract signed by Linda and Bob.

New Business:

Finance – The Seacoast Media Group bill for \$600 for newspaper ads for heating and lighting bids will be paid from Trustee account (Citizens). Richard moved, Sunny seconded, AIF motion carried.

Security cameras will be installed in the Gallery.

Accept donations: MFA annual pass for \$475 and \$500 for a security camera from the Friends, circulation desk total \$113, \$50 memorial gift from Laura Eld, Memorial gift donations from Jan-

June for a total of \$295. Sunny moved, Richard seconded, AIF motion carried.

Summary of Decisions made:

Children's Room Staff approved
Contract for Boiler signed
SMG payment authorized
Donations Accepted

Next meeting 9/22/11

Meeting adjourned 7:47PM. Bob moved, Richard seconded AIF motion carried.

Respectfully submitted,

Bob Lamothe, Secretary