

Minutes of the Meeting of the Board of Trustees
Lane Memorial Library, Hampton, NH
New Hampshire Room
July 16, 2009

Chair Mary Lou Heran called the meeting to order at 6:36 p.m. Director Amanda Reynolds Cooper, Vice Chair Linda Sadlock, Secretary Debra Perry and Alternate Bob Frese voting for Treasurer Bridgit Valgenti were present. Head of Adult Services Darrell Eifert was also present until he left at 7:08 p.m., returned at 7:25 p.m., and then left at 8:01 p.m. Alternates Sue Hughes and Kris Sawyer were absent.

At 7:08 p.m. we entered a nonpublic session per RSA 91-A:3 II, to discuss employee hiring and compensation, on a motion by Sadlock that was seconded by Frese. All were in favor. The nonpublic session ended at 7:24 p.m.

Sadlock made a motion to seal the nonpublic minutes. Perry seconded the motion. The motion passed unanimously.

I. Officers' Reports

A. Secretary

Sadlock moved that the minutes from June 18, 2009 be accepted. Perry seconded her motion. Reynolds Cooper noted the need for one correction: The Trustees allocated for an energy audit up to \$500 from the renovations portion of the Trustee accounts. With the correction, all approved the minutes.

B. Chair

Heran accepted with regret the resignation of Richard Larkin as Trustee.

C. Treasurer

Operating Budget review and discussion will be tabled until next month in Valgenti's absence.

II. Director's Report

A. Department Reports

June monetary donations totaled \$335.50.

The Director's Report will be placed on file.

III. Old Business

A. Personnel

Sadlock moved that we ratify the employment of Bob Rice as the part-time Adult Services Library Assistant. Frese seconded the motion. All were in favor.

Frese motioned to amend Cataloguer/Asst. Technician Stacy Mazur's terms of employment to allow her active pursuit of an MLS degree through enrollment of a continued education program this year. Sadlock seconded the motion. All were in favor.

To conduct an interim Director's evaluation, Sadlock asked that each Trustee submit to her by Aug. 13 a summary of Reynolds Cooper's performance for the period since her return from maternity leave, March 2009 through July 2009.

B. Building

Eifert presented information on an optimal bid for a theater system from Audio Video Integrated Systems for the room currently known as the Lane Room. The goal of the theater system is to give more exposure to the library and be beneficial to the community through, for example, regular scheduling of films per month for children and adults, among other ideas.

Frese moved to spend up to \$6,000 in nonappropriated funds and apply the \$10,000 Weston donation—contingent upon Mrs. Weston’s approval of use—for the purchase, installation, and associated electrical and security expenses for the Lane Room theater system. Sadlock seconded the motion and all were in favor.

The shelving for use on the main floor should arrive soon from Tucker. The exact date of arrival is pending.

Sadlock and Perry agreed to be on an ad hoc special committee to continue plans for the renovation of the Redden-Dearborn Room. Reynolds Cooper will also give her suggestions and findings from the preliminary footwork she did on décor options.

IV. New Business

A. Personnel

Perry recommended that Bob Lamothe, an 11-year resident of Hampton and active participant in the community, be nominated for the 2.5-year remaining term of the recently vacated Trustee position. The Board accepted the nomination, and Heran will put his name forth to the town selectmen as a recommendation to fill the Trustee position.

B. Finance

The Board will meet at 6:30 p.m. Aug. 13 in the New Hampshire Room at Lane Library to discuss the 2010 budget.

C. Building

Sadlock noted that dead pine branches are precariously overhanging the sidewalk between Academy Avenue and the library. Reynolds Cooper will ask the town to look at having them removed.

C. Other

Reynolds Cooper would like to make a few changes to the policy updates under way. Discussion on policy updates will be tabled until next month.

V. Acceptance of Donations

Frese moved to accept the donations listed in the Director’s Report. Sadlock seconded the motion, and it passed unanimously.

VI. Summary of Decisions Made

The employment of Bob Rice as the part-time Adult Services Library Assistant was ratified.

The terms of employment for part-time Cataloguer/Asst. Technician Stacy Mazur were amended.

Up to \$16,000, from the total Weston donation and the remainder from nonappropriated funds, was allocated to spend for a theater system for the Lane Room.

Bob Lamothe will be put forth as a nominee to the town selectmen for the vacated Trustee position.

An ad hoc special committee was formed by Sadlock and Perry to plan reappointments of the Redden-Dearborn Room.

All donations were accepted.

The next meeting of the Board will be Thursday, Aug. 20 at 6:30 p.m.

The meeting adjourned at 9:46 p.m. by unanimous vote upon a motion by Frese, seconded by Perry.

Respectfully submitted,

Debra Perry, Secretary