

**Minutes of the Meeting of the Board of Trustees  
Lane Memorial Library, Hampton, New Hampshire  
January 14, 2009  
New Hampshire Room, 6:00 pm**

Chair Bridgit Valgenti called the meeting to order at 6:04 pm. Trustees present were Vice Chair Bob Frese, Treasurer Mary Lou Heran, Sara Casassa, and Alternate Debra Perry voting for the absent Linda Sadlock. Also present were Assistant Director Bill Teschek, and Alternates Kris Sawyer and Susan Hughes.

**I. Secretary's Report**

The minutes of December 18, 2008 were approved unanimously on a motion of Debra Perry, seconded by Mary Lou Heran.

**II. Officers' Reports**

**A. Chair**

Bridgit Valgenti noted there will be two openings on the board as two current members have indicated that they will not be running for re-election when their terms expire in March.

**B. Treasurer**

Mary Lou Heran read her report and it will be placed in file. She noted several large gifts were received in December including one of \$1500 and two of \$500 each. The board discussed the possibility of arranging for placing signage in the library foyer for the purpose of acknowledging gifts to the library.

**III. Director's Report**

The Director's report was reviewed. The Board discussed closing for certain holidays that fall on Friday in 2009/10. Consistent with past practice the consensus of the Board was to close on Saturday, December 26 and remain open on Saturday, January 2, 2010. The Board asked the Director to verify with the Town their intentions for Friday, July 3 particularly a facility such as the Transfer Station which normally operates on Saturdays. The Board will make a final decision on all three dates upon receiving the additional information.

**IV. Consent Agenda**

Sara Casassa noted the increased circulation statistics. The Board briefly discussed the plans for renovation of and new furniture for the Dearborn room. The Board also briefly discussed the on-line catalog.

The Director's Report and the Consent Agenda reports will be placed on file.

**V. New Business**

By motion of Sara Casassa, seconded by Bob Frese, the Board unanimously approved a clarification of the emergency closing policy that a closing for weather or other emergency will be approved by the Chair of the Board upon recommendation of the Director.

At 7:02 pm, upon motion of Debra Perry, seconded by Mary Lou Heran, the Board voted unanimously to enter non-public session under RSA 91-A:3 II to discuss a personnel matter.

The Board re-entered public session at 7:25 pm.

The Board discussed the staff appreciation reception which will be held on February 13. Members of the Board will coordinate the event and provide the refreshments.

#### **VI. Old Business**

The Board voted unanimously to table the discussion of the budget carryover and non-appropriated monies pending receipt of additional information upon a motion of Sara Casassa, seconded by Debra Perry.

The renovation of the Dearborn Room was discussed during the Consent Agenda section of the meeting.

#### **VII. Friends Report**

The Valentine Tea will be held February 14. The business bulk mailing will be going out in February. The Board will be shown the mailer before it goes out.

#### **VIII. Acceptance of Donations**

The donations listed in the Director's Report were accepted by unanimous vote on a motion by Bob Frese, seconded by Sara Casassa.

#### **IX. Summary of Decisions Made**

The storm closing policy was clarified.  
The discussion of the budget carryover and non-appropriated monies was tabled.  
Donations were accepted.

The next meeting of the Board of will be February 19 at 6pm.

The meeting was adjourned at 7:53 by unanimous vote upon a motion of Sara Casassa, seconded by Debra Perry.

Respectfully submitted,

Robert Frese for Secretary Linda Sadlock