

Library Trustee Meeting
Lane Memorial Library, Hampton, NH
November 19, 2008
New Hampshire Room 6:00 PM

Vice Chair Bob Frese called the meeting to order at 6:01 p.m. Director Amanda Reynolds Cooper, Assistant Director/Head of Technical Services Bill Teschek, Treasurer Mary Lou Heran, Secretary Linda Sadlock, Sara Casassa, Alternate Kris Sawyer, voting for absent Chair Bridgit Valgenti and Alternate Susan Hughes were present. Alternate Debra Perry was also absent.

I. Secretary's Report

Amanda Reynolds Cooper made a correction in the minutes from October 16, 2008, under the Director's Report. She noted former trustees, who now live out of town be issued a library card and the fee be waive. Following the correction, the minutes were approved on a motion by Sara Casassa, which was seconded by Mary Lou Heran. All were in favor.

II. Officer's Reports

A. Chairperson

None

B. Treasurer

Mary Lou Heran read her report and it will be placed on file.

III. Director's Report

Handicapped accessibility for the Little room is still being investigated.

Staffing in the Children's Room was explained.

Snow shoveling contractors were interviewed.

Amanda Reynolds Cooper will follow up on the compensation claim and keep it open pending further bills.

The inappropriate use of the computer was two separate incidences.

Bob Frese complimented Amanda Reynolds Cooper on her presentation to the budget committee.

The Director's Report and Financials will be placed on file.

IV. General Financials

V. Consent Agenda

A. Adult Services

Darrell Eifert's article about the Lane Library as a resource for books, music and more was published in the Tuesday edition of the Hampton Union.

B. Children's Services

C. Reference Services

Marija Sanderling will rearrange the magazine area to make it more handicapped accessible.

D. Technical Services

The Consent Agendas will be placed on file.

VI. New Business

A. MLS Course Reimbursement

This was tabled.

B. Other

The public hearing of the budget committee is scheduled for January 15, 2009, which is same day as our board meeting.

VII. Old Business

A. HVAC Update

Siemens will not be offering a performance plan.

The Energy Committee has offered 56 professional services hours to the Lane Memorial Library.

B. Building Renovation Plan Update

Sara Casassa gave a history of architects and consultants involved with the building.

C. Other

Discussion on the donation to the Catherine Redden Memorial Fund was tabled.

VIII. Friends Report

The 50th Gala was a huge success.

\$223.00 was raised at the children's book sale.

\$223.00 was raised at the one day doll clothes sale.

A business bulk mailing is scheduled for next month.

The 501 (c) (3) application has been misplaced.

The Friends will make a \$500.00 donation to the Catherine Redden Memorial Fund.

Mary Lou Heran suggested the trustees might consider anonymous donations to the Catherine Redden Memorial Fund.

IX. Acceptance of Donations

The donations listed in the Director's Report were accepted on a motion by Mary Lou Heran.

Kris Sawyer seconded and it passed unanimously.

X. Summary of Decisions Made

The donations were accepted.

Linda Sadlock moved we adjourn at 7:22 p.m. Her motion was seconded by Kris Sawyer.

All were in favor.

Respectfully submitted,

Linda Sadlock