

**Library Trustee Meeting  
Dearborn Room, Lane Memorial Library  
September 3, 2008**

Chairwoman Bridgit Valgenti called the meeting to order at 7:04 p.m. Director Amanda Reynolds Cooper, Vice Chair Bob Frese, Secretary Linda Sadlock, Treasurer Mary Lou Heran, Alternates Susan Hughes, voting for absent Sara Casassa, were present. Alternate Kris Sawyer and prospective alternate Debra Perry were also absent.

Amanda Reynolds Cooper distributed a document *HVAC Recommendations: A review of proposals/opinions September 2008*. Following her presentation and discussion, we decided we need to investigate solutions more fully. Having made that decision, we will not be submitting a request to the Capital Improvement Plan (CIP). However we will need capital funds for upgrades to the system and will be ready to put forward a proposal for the next CIP cycle in 2009 for 2010.

Amanda Reynolds Cooper will forward the agenda for the CIP meeting on Monday but expects the library to be scheduled for mid afternoon.

We adjourned at 8:23 p.m. following a motion by Linda Sadlock, which was seconded by Mary Lou Heran. All were in favor.

Respectfully submitted,

Linda Sadlock, Secretary