

**Library Trustee Meeting**  
**Dearborn Room, Lane Memorial Library**  
**August 16, 2007**

Chairwoman Bridgit Valgenti called the meeting to order at 6:11 p.m. Vice Chairwoman Sara Casassa, Treasurer Mary Lou Heran, Secretary Linda Sadlock, and Acting Library Director Bill Teschek. Alternate Susan Hughes voting for absent Bob Frese, Alternate Dot Gooby and Town Finance Director Michael Schwotzer were present. Library Director Catherine Redden is out on medical leave.

- I. Secretary's Report: Minutes from the July 19, 2007 meeting were accepted following a motion by Mary Lou Heran and seconded by Sara Casassa. All were in favor.
  
- II. Officer's Report:
  - A. Chairperson: Bridgit Valgenti presented the \$5000 check from Cheryl Lassiter to Mary Lou Heran.
  - B. Treasurer's Report: None
  
- III. Budget Related Issues:
  - A. Library Policy on Insurance: No change in health benefits policy.
  - B. Create part time position to provide Newspaper Indexing: Susan Hughes moved we table the discussion. The motion was seconded by Mary Lou Heran. All were in favor.
  
- IV. Budget:
  1. Bottled water service will be eliminated.
  2. The town attorney will be consulted regarding the part time Newspaper Indexing position.
  3. Susan Hughes moved we submit the proposed budget of \$833,133 to the Town Finance Director. The motion was seconded by Sara Casassa. All were in favor.
  4. A second credit card statement was paid out of non appropriated funds instead the appropriated funds. Mary Lou asked Acting Director Bill Teschek to reimburse the non-appropriated account for both payments.

The meeting was adjourned at 11:13 p.m. on a motion by Sara Casassa, which was seconded by Susan Hughes. The next meeting will be held on Thursday, September 13, 2007 at the Library.

Respectfully submitted,

Linda Sadlock, Secretary